

# **CEMETERY BOARD OF TRUSTEES**

**5561 Milton Avenue  
Worthington, Ohio 43085  
(614) 885-5933**

## **RESOLUTION NO. 09-18-1996**

**Amended 04-18-2001, 01-26-2006, 08-30-06, 02-13-12**

Whereas the Board of Trustees of Walnut Grove and Flint Union Cemeteries, pursuant to Ohio Revised Code Chapter 517, operates Walnut Grove Cemetery and Flint Cemetery, two union cemeteries, owned by The City of Worthington and Sharon Township and;

Whereas it is necessary to provide for efficient management and use of space in these cemeteries,

Now Therefore Be It Resolved that the Board of Trustees of Walnut Grove and Flint Union Cemeteries of Sharon Township and The City of Worthington establishes, pursuant to the authority of Ohio Revised Code Chapter 517, the following regulations, which regulations shall apply to the purchases of cemetery lots in all Union Cemeteries from the date of its enactment.

### **Sale of Cemetery Lots**

1. The grantee (purchaser) of a cemetery lot shall provide The Board of Trustees of Walnut Grove and Flint Union Cemeteries (The Board), in writing, a list of the names and addresses of the person to whom the grantee's property would pass by in testate succession (death without a will).
2. The grantee shall notify The Board, in writing, of any subsequent changes in address of any person to whom property would descend (parties named in list to which paragraph 1 refers).
3. Any person who receives a cemetery lot by gift, inheritance, or any other means other than original conveyance, shall, within one year after receiving such interest, give written notice of his or her name and address to The Board and shall notify The Board of any subsequent changes in his or her name or address.
4. The Board shall have a right of reentry to any cemetery lot sold after the enactment of this resolution if the requirements of paragraphs 1, 2, and 3 of this resolution are not met. Deeds for all cemetery lots sold after the effective date of this resolution shall contain a notice of the right of reentry as set forth in these paragraphs.
5. Terms of sale for cemetery lots:
  - A. Either the owner of a cemetery lot, or a member of the owner's family, or a descendent of the owner, must use the cemetery lot within fifty years of the date of purchase or the owner's, family member's or descendant's right to use the lot will be terminated.
  - B. The parties to which paragraph 5A refers shall have the right to renew their interests in the cemetery lot at no charge.
  - C. The Board shall have the right of reentry into any cemetery lot that is not used within the time period set forth in paragraph 5A or any renewal of such time period.
  - D. Where The Board exercises its right of reentry pursuant to paragraph 5C, The Board shall pay the owner eighty percent of the purchase price of the lot.
  - E. The terms of sale contained in paragraphs 5A through 5C shall be set forth in the deed for any cemetery lot sold after the effective date of this resolution.
6. The purchaser of a grave shall advise the cemetery in writing of any change of address.

7. Cemetery lots shall not be sold by a purchaser to any party except The Board. The Board reserves the right to repurchase any unused grave from its owner at a price that is mutually agreed upon by The Board and the Owner.  
(Originally adopted 12/16/1992)
8. The use of an outside burial container (vault) is required for all in ground burials and must meet current industry standards (note: see urn vaults). All vaults must be professionally installed by qualified personnel. Urn vaults meeting current industry standards are required unless urns are made of material such as stainless steel, cultured marble, brass, aluminum, copper, bronze, or a non-biodegradable material deemed acceptable by the Cemetery Superintendent. The urn/urn vault of cremated remains cannot exceed 9” (inches) in height when being interred on top to an existing standard burial. The requirement of such containers is not solely for protection from the environment, but to insure against cave in, so that the cemetery ground shall remain safe for maintenance, the general public, and ingress and egress.  
(Vault requirement originally adopted in Minutes of 6/16/1971)
9. Scattering of cremated remains over the Cemeteries or over a specific lot is not permitted.
10. Burial of pets is not permitted.
11. The grantee (purchaser) of cemetery lots in Walnut Grove and Flint Cemeteries is purchasing the right of interment only. The grantee does not have ownership of the property itself.
12. The purchase of one standard grave space (4’ x 10’) at Flint Cemetery in Plots 5 and higher will permit one standard burial and one cremation burial; or two cremation burials. Interment rights for two additional cremation burials will be permitted for an extra fee. (Please refer to the current Pricing Schedule.) Cremation spaces (4’ x 5’) are permitted two cremation burials. Infant grave spaces (3’ x 5’) allow for one interment only.

## **Cemetery Rules and Regulations**

### **Grave Space Purchasing:**

1. All grave spaces must be paid for in full within 120 days of purchase date. Grave spaces not paid for within this time will be resold by the Cemetery unless other arrangements have been made with the Cemetery Clerk. Residents are entitled to purchase up to four grave spaces at resident pricing. Additional graves may be purchased at non-resident price.

### **Interments:**

1. No interments will be allowed until grave space has been paid for.
2. Opening and closing charges are due by the interment date unless previous arrangements have been made, if no payment of arrangements have been made, the interment will not be made.
3. No interment of any person other than the grave space owner may be made without a signed permission form. Grave space owner may grant burial permission, to any person. This permission must be in writing and signed by the grave owner and a Notary Public, with an original signed copy sent to the cemetery. It is recommended that this transaction be coordinated with the Cemetery Superintendent.

## **Funeral Scheduling**

1. All service times must be confirmed by Cemetery Personnel, failure to do so will not guarantee service time will be available. Cemetery must be notified 48 hours in advance of any service.
2. Regular burials and Mausoleum entombments may be scheduled between the hours of 9:00 a.m. to 3:00 p.m. Monday through Friday and 9:00 a.m. to 11:00 a.m. Saturdays.
3. Any funeral service remaining in the cemetery after 3:30 p.m. Monday through Friday or after 11:30 a.m. on Saturdays will be assessed an overtime charge as set in the pricing schedule.

4. Cremated burials and entombments are only permitted Monday through Friday between the hours of 9:00 a.m. and 3:00 p.m.
5. The cemeteries will allow burials on the following observed holidays, according to these rules:
  - A. The Cemetery must be notified 48 hours in advance for Open Holidays that fall on Tuesday through Friday. For Monday Open Holidays the Cemeteries must be notified no later than 12:00 noon on the Friday before the Holiday.
  - B. Holiday services are subject to the Holiday opening and closing prices as set in the Pricing Schedule.

**Open Holidays:**

Martin Luther King Day	3 <sup>rd</sup> Monday in January
Presidents Day	3 <sup>rd</sup> Monday in February
Columbus Day	2 <sup>nd</sup> Monday in October
Veterans Day	November 11 <sup>th</sup>

**The Cemeteries will be closed on the following Holidays:**

New Years Day	January 1 <sup>st</sup>
Memorial Day	Last Monday in May
Independence Day	July 4 <sup>th</sup>
Labor Day	1 <sup>st</sup> Monday in September
Thanksgiving Day	4 <sup>th</sup> Thursday in November
Christmas Day	December 25 <sup>th</sup>

**Disinterment:**

1. Disinterment will be done Monday through Friday only. Charge will be as stated in Pricing Schedule.
2. Disinterment will only be allowed at the spouse's request in writing or by court order.

**Pricing:**

All pricing will be set by The Board of Cemetery Trustees and is subject to change without notice except as required by law.

(Originally passed in Minutes of 1/21/1999)

**Columbarium's**

**Identification:**

Each niche in the columbarium's will be identified by ( 1 ) Columbarium number and/or name ( 2 ) The letter of the Row in which it is located ( 3 ) The number of the Column in which it is located.

**Niche Size:**

Each Niche measures 11 1/2 inches tall by 11 1/2 inches wide by 11 1/2 inches deep and will hold one (1) urn no larger than 11 inches by 11 inches by 11 inches or two (2) urns any larger than 5 3/4 inches by 5 3/4 inches by 5 3/4 inches.

**Niche Engraving:**

Each niche front may contain the name and dates of no more than two (2) persons. A one-inch border on all four sides of each niche front must be left undisturbed. A drawing of all engraving must be submitted to the Cemetery for approval before engraving will be allowed. If fronts need to be removed from the Cemetery for engraving a security deposit in an amount equal to the replacement cost of the fronts and any engraving or etching previously done on the front must be given to the Cemetery Superintendent or Cemetery Clerk before removal. Drilling or attachment of any kind to niche fronts is not permissible.

**Decorating:**

Decorating of niche fronts is not permissible. Live flowers may be used in designated areas only. Check with Cemetery personnel for appropriate areas. NO ARTIFICIAL DECORATIONS ALLOWED.

**Urn Type:**

All Urns must be made of a non-biodegradable material and may not exceed 11” in height, width, or depth.  
(Originally passed in Minutes of 4/15/1998)

**MONUMENT RESTRICTIONS**

**MONUMENT RESTRICTIONS for  
WALNUT GROVE AND FLINT CEMETERY PLOTS 1-4**

A Monument is defined as a marker attached to a foundation that includes the name and dates of an individual. Monuments must be placed on a foundation of a size and type approved by the Superintendent. Monuments must be placed at the head of the grave(s) with the first name(s) and dates facing over the grave. Foot stones, where allowed, will be placed at the foot of the grave facing towards the head of the grave and must be flush with the ground.

1. **Number of Monuments per Grave Space**  
No more than two (2) monuments will be allowed on any one (1) grave space.
2. **Companion Monuments**  
A companion monument (any monument centered on one or more grave spaces) with two or more names on it will be considered one monument for each grave space it was designed to mark. Maximum length of companion monuments will be limited to two (2) feet less in length than the width of the grave spaces they are designed to mark, i.e. two (2) graves spaces in width equals eight (8) feet. Monument cannot exceed six (6) feet in length and fourteen (14”) in width.
3. **Footstones** (second monuments)  
The second monument will be considered a footstone, whether the name is the same or not. The top of the stone must be level with the ground (considered a flush marker). The size of the footstone cannot be larger than 24 inches in length by 12 inches in width. Footstone material must be approved by the Superintendent.
4. **Single Grave Monuments**  
Monuments for a single grave space are not to exceed three (3) feet in length and fourteen (14) inches in width. Height is not to exceed five (5) feet.
5. Persons owning more than one grave space, but using individual monuments at the head of each grave space, will be restricted to the size listed under item 4.

(Originally passed in Minutes of 3/15-1995)

**MONUMENT RESTRICTIONS for FLINT CEMETERY PLOTS 5 AND HIGHER**

A Monument is defined as a marker attached to a foundation that includes the name and dates of an individual. Monuments must be placed on a foundation of a size and type approved by the Superintendent. Monuments must be placed at the head of the grave(s) with the first name(s) and dates facing over the grave.

1. **Number of Monuments per Grave Space**  
No more than one (1) monument will be allowed on any one (1) grave space. (Exception: A 24x12 Veterans marker can be flush mounted in the middle of a full size grave space only.)
2. **Single Grave Monuments**  
Monuments for a single grave space are not to exceed 24” in length x 12” in width x 16” in height.

3. **Companion Monuments**  
A companion monument (any monument centered on two spaces) will be considered one monument for each grave space it was designed to mark. Dimensions of companion monuments cannot exceed 48" in length x 14" in width x 60" in height.
4. **Triple Grave Monuments**  
Monuments for a triple grave space are not to exceed 96" in length x 14" in width x 60" in height centered over all three spaces.
5. **Infant Monuments**  
Monuments for the infant section are flush only and are not to exceed 20" in length x 10" in width.
6. **Estate Lots**  
Monuments for Estate Lots must be submitted to the Cemetery Trustees for approval.
7. **Flush Markers**  
Single grave flush markers are not to exceed 28" in length by 14" in width.  
Companion flush markers (centered over two spaces) are not to exceed 54" in length by 16" in width.
8. **In-ground vases are not permitted.**

## **GENERAL PLANTING GUIDELINES**

Any planting may be removed if deemed unsightly, a nuisance, a hazard, or if plantings are infringing upon other grave spaces. The cemetery reserves the right to remove any planting at any time it deems necessary and takes no financial responsibility for any plants removed or damaged. Glass containers and above ground borders/fencing are not permitted and will be removed and disposed of immediately. Due to settling of the soil, seeding of graves will be done in the spring one year after the interment. No artificial decorations are permitted and will be removed.

### **Specific Planting Guidelines for Walnut Grove Cemetery**

Planting of trees and shrubbery is permitted, but must be approved by the Superintendent. Flowers are permitted to be planted within 12" around the monument at the head of the grave and it is suggested a bed be prepared in which to place them. If the flowers become overgrown with grass/weeds the area will be mowed when it becomes unsightly. Cut flowers are permitted in non-breakable containers. Planting of flowers and use of mulch over entire grave space is permitted for only one year after an interment.

### **Specific Planting Guidelines for Flint Cemetery**

Trees, shrubs and perennials may be purchased through and planted by the Cemetery Staff. Donation of trees, shrubs and perennials will be allowed only in accordance with the Landscape Plan as administered by the Superintendent. Annual flowers may only be planted in a prepared bed within 12" in front of above ground monuments. (A listing of approved annuals will be provided upon request.) If the flowers become overgrown with grass/weeds the area will be mowed when it becomes unsightly. Cut flowers only can be placed on flush spaces within 12" in front of the marker in the plastic vases that will be provided by the Cemetery. These vases will be removed on a weekly basis.

*Plots 1-4 in Flint Cemetery fall under the General Planting Guidelines and the guidelines for Walnut Grove Cemetery. Plots 5 and above in Flint Cemetery fall under the Specific Planting Guidelines for Flint Cemetery.*

## **GRAVE BLANKETS AND WREATHS**

Grave blankets and wreaths are permitted from November 30 to March 15. Any decorations left on graves after March 15 will be removed and disposed of by Cemetery Personnel. Plastic decorations are not allowed and will be disposed of.

(Originally passed in Minutes of 10/21/1971)

The above rules and regulations are made in the interest of all concerned in order that Walnut Grove and Flint Union Cemeteries may always be a place of abiding beauty and a source of continual satisfaction to all. The Rules and Regulations are subject to change without notice.

**BOARD OF TRUSTEES  
WALNUT GROVE AND FLINT UNION CEMETERIES**